

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WILDGRASS METROPOLITAN DISTRICT HELD OCTOBER 15, 2024

A Special Meeting of the Board of Directors of the Wildgrass Metropolitan District (referred to hereafter as “Board”) was convened on Tuesday, the 15th day of October, 2024, at 1:30 p.m. at the offices of Wiens Capital Management; 555 Eldorado Blvd., Broomfield, Colorado and via Zoom. The meeting was open to the public.

Directors In Attendance Were:

Marc Gillotti (via Zoom)
Jordan Wiens
David Seesdorf
Heather McNicholas

Also In Attendance Were:

Ann Finn, District Manager, Public Alliance, LLC
Alonso Duran, Accountant, CliftonLarsonAllen LLP
David Chavez; Wildgrass Homeowners Association Member

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Ms. Finn noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. No additional conflicts of interest were disclosed.

**ADMINISTRATIVE
MATTERS**

Call to Order: Ms. Finn called the meeting to order at 1:30 p.m.

Agenda: Ms. Finn reviewed the proposed Agenda for the District’s special meeting.

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Following discussion, upon motion duly made by Director Wiens, seconded by Director McNicholas and, upon vote, unanimously carried, the Agenda was approved as presented.

Board Vacancy: Ms. Finn noted that there is currently one vacancy on the Board.

2025 Annual Administrative Resolution: Ms. Finn reviewed the 2025 Annual Administration Resolution with the Board. The Board determined to set the 2025 regular meetings for July 15, 2025 and October 21, 2025 at 11:30 a.m. via zoom and in person . The Town Hall meeting will be held on October 21, 2025 at 11:15 a.m. via zoom and in person.

Following review and discussion, upon motion duly made by Director McNicholas, seconded by Director Seesdorf and, upon vote, unanimously carried, the Board approved the 2025 Annual Administrative Resolution.

PUBLIC COMMENT

None.

CONSENT AGENDA

The Board considered the following actions:

- Approve Minutes of the July 18, 2024 Special Meeting.
- Approve Disclosure Notice Pursuant to Section 32-1-809, C.R.S Transparency Notice.
- Adopt Resolution Designating Meeting Notice Posting Location.
- Acceptance of Supplement to the 2023 Annual Report.

Following discussion and review, upon a motion duly made by Director McNicholas, seconded by Director Wiens and, upon vote unanimously carried, the Board approved the consent agenda, as presented.

FINANCIAL ITEMS

Claims: Mr. Duran reviewed the claims with the Board.

Following discussion, upon motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the Board approved the payment of claims, in the amount of \$18,367.85, as presented.

Unaudited Financial Statements: Mr. Duran reviewed the unaudited financial statements for the period ending July 31, 2024 with the Board.

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Following discussion and review, upon a motion duly made by Director Seesdorf, seconded by Director McNicholas and, upon vote unanimously carried, the unaudited financial statements were approved, as presented.

2024 Audit Proposal: The Board deferred discussion.

Backfill Funds Received from the County: Mr. Duran noted that there are no Backfill Funds received from the County.

2024 Budget Amendment: The President opened the public hearing to consider a 2024 Budget Amendment and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2024 Budget Amendment and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No members of the public were present, and the public hearing was closed.

Following discussion, upon a motion duly made by Director Seesdorf, seconded by Director Wiens and, upon vote unanimously carried, the Board approved the 2024 Budget Amendment.

2025 Budget: The President opened the public hearing to consider the proposed 2025 Budget and discuss related issues. It was noted that publication of Notice stating that the Board would consider adoption of the 2025 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing.

No members of the public were present, and the public hearing was closed.

Mr. Duran Rodriguez reviewed with the Board the estimated 2024 expenditures and the proposed 2025 expenditures.

Following discussion, the Board considered the adoption of the Resolutions to Adopt the 2025 Budget and Appropriate Sums of Money and Set Mill Levies (for the General Fund at 5.000 mills and the Debt Service Fund at 28.000 mills for a total mill levy of 33.000 mills). Upon motion duly made by Director Seesdorf, seconded by Director Wiens and, upon vote, unanimously carried, the Resolution was adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2024. Mr. Duran Rodriguez was authorized to transmit the Certification of Mill Levies to the

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Board of County Commissioners of the City and County of Broomfield and the Division of Local Government, not later than December 15, 2024. Mr. Duran Rodriguez was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2025. Copies of the adopted Resolutions are attached to these Minutes and incorporated herein by this reference.

MANAGER ITEMS

Resolution 2024-10-03 Calling the May 6, 2025 Election: The Board reviewed Resolution No. 2024-10-03 Calling the May 6, 2025 Election.

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote unanimously carried, the Board adopted Resolution No. 2024-10-03 Calling the May 6, 2025 Election.

Amended and Restated Public Records Request Policy: The Board reviewed the Amended and Restated Public Records Request Policy.

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director McNicholas and, upon vote unanimously carried, the Board approved the Amended and Restated Public Records Request Policy.

Quarterly Progress-to-Date Report and Website Accessibility and Document Remediation: Ms. Finn reviewed with the Board. No action was taken.

Second Addendum to Independent Contractor Agreement for District Management Services for District Website Management Services: The Board reviewed and discussed the rate increase for Management Services.

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director McNicholas and, upon vote unanimously carried, the Board approved the Second Addendum to the Independent Contractor Agreement for District Management Services with Public Alliance LLC.

OTHER ITEMS

Renewal of Special Districts Association of Colorado Membership, 2025: The Board discussed renewal of the Special Districts Association of Colorado Membership for 2025.

Following discussion and review, upon a motion duly made by Director Seesdorf, seconded by Director McNicholas and, upon vote unanimously carried, the Board authorized renewal of the Special Districts Association of Colorado Membership for 2025.

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Renewal of General Liability Schedule, Limits and Property Schedule: The Board reviewed a proposal for renewal of General Liability Schedule, Limits and Property Schedule.

Following discussion and review, upon a motion duly made by Director Seesdorf, seconded by Director McNicholas and, upon vote unanimously carried, the Board approved the proposal for renewal of General Liability Schedule, Limits and Property Schedule.

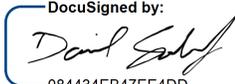
Workers' Compensation Coverage: The Board reviewed a proposal for renewal of Workers Compensation Insurance.

Following discussion and review, upon a motion duly made by Director Seesdorf, seconded by Director McNicholas and, upon vote unanimously carried, the Board approved the proposal for renewal of Workers Compensation Insurance.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By  _____
Secretary for the Meeting