

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WILDGRASS METROPOLITAN DISTRICT HELD OCTOBER 17, 2023

A Regular Meeting of the Board of Directors of the Wildgrass Metropolitan District (referred to hereafter as “Board”) was convened on Tuesday, the 17<sup>th</sup> day of October, 2023, at 11:30 A.M. at the offices of Jonsen Law Firm, P.C.; 555 Eldorado Blvd., Broomfield, Colorado. The meeting was open to the public.

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**Directors In Attendance Were:**

Marc Gillotti  
Jordan Wiens  
David Seesdorf (via phone)

**Also In Attendance Were:**

Ann Finn, District Managers, Public Alliance, LLC  
Alonso Duran Rodriguez, Accountant, CliftonLarsonAllen LLP (via phone)

**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Ms. Finn noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. No additional conflicts of interest were disclosed.

**ADMINISTRATIVE  
MATTERS**

**Call to Order:** Ms. Finn called the meeting to order at 11:30 a.m.

**Agenda:** Ms. Finn reviewed the proposed Agenda for the District’s regular meeting.

Following discussion, upon motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote, unanimously carried, the Agenda was approved as presented.

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**Absences:** Following discussion, upon motion duly made by Director Gillotti, seconded by Director Wiens and, upon vote, unanimously carried, the absence of Heather McNicholas was excused.

**Vacancy on the Board of Directors:** There was no candidate at this time.

**2024 Annual Administrative Resolution:** Following review and discussion, upon motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote, unanimously carried, the Board approved the 2024 Annual Administrative Resolution.

**PUBLIC COMMENT** There was no public comment.

**CONSENT AGENDA** The Board considered the following actions:

- Approval of Minutes of the July 18, 2023 Regular Meeting.
- Approval of 809 Transparency Notice.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Wiens and, upon vote unanimously carried, the Board approved the consent agenda, as presented.

**FINANCIAL ITEMS** **Claims:** Mr. Duran Rodriguez reviewed the claims with the Board. Following discussion, upon motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote, unanimously carried, the Board approved the payment of claims as presented.

**Unaudited Financial Statements:** Mr. Duran Rodriguez reviewed the unaudited financial statements for the period ending August 31, 2023 with the Board.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Seesdorf and, upon vote unanimously carried, the unaudited financial statements were approved as presented.

**2023 Audit:** The Board discussed the engagement of Simmons & Wheeler, P.C. to prepare the 2023 Audit.

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote unanimously carried, the Board

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approved the engagement of Simmons & Wheeler, P.C. to prepare the 2023 Audit, for an amount not to exceed \$6,000.

**Requirements of SB23-303 Relating to Limitations on Property Tax Revenue:** Mr. Duran Rodriguez discussed with the Board the Requirements of SB23-303 Relating to Limitations on Property Tax Revenue.

**Investment Director:** The Board discussed appointing an Investment Director.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Seesdorf and, upon vote unanimously carried, the Board appointed Director Wiens as the Investment Director.

**2023 Budget Amendment:** The President opened the public hearing to consider a 2023 Budget Amendment and discuss related issues. It was noted that publication of Notice stating that the Board would consider adoption of the 2023 Budget Amendment and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No members of the public were present, and the public hearing was closed.

It was noted that a budget amendment is not necessary.

**2024 Budget:** The President opened the public hearing to consider the proposed 2024 Budget and discuss related issues. It was noted that publication of Notice stating that the Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing.

No members of the public were present, and the public hearing was closed.

Mr. Duran Rodriguez reviewed with the Board the estimated 2023 expenditures and the proposed 2024 expenditures.

Following discussion, the Board considered the adoption of the Resolutions to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (for the General Fund at 5.000 mills and the Debt Service Fund at 28.000 mills for a total mill levy of 33.000 mills). Upon motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote, unanimously carried, the Resolution was adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2023. Mr.

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Duran Rodriguez was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of the City and County of Broomfield and the Division of Local Government, not later than December 15, 2023. Mr. Duran Rodriguez was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2024. Copies of the adopted Resolutions are attached to these Minutes and incorporated herein by this reference.

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**CAPITAL  
IMPROVEMENTS  
ITEMS**

None.

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**LEGAL ITEMS**

**Addendum to Independent Contractor Agreement for District Management Services:** The Board reviewed and discussed the rate increase for Management Services.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Seesdorf and, upon vote unanimously carried, the Board approved an Addendum to the Independent Contractor Agreement for District Management Services with Public Alliance LLC.

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**OTHER MATTERS**

**Renewal of Special Districts Association of Colorado Membership, 2024:** The Board discussed renewal of the Special Districts Association of Colorado Membership for 2024.

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote unanimously carried, the Board authorized renewal of the Special Districts Association of Colorado Membership for 2024.

**Renewal of General Liability Schedule, Limits and Property Schedule:** The Board reviewed the proposal for renewal of General Liability Schedule, Limits and Property Schedule.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Wiens and, upon vote unanimously carried, the Board approved the proposal for renewal of General Liability Schedule, Limits and Property Schedule.

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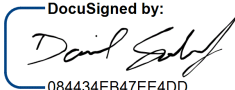
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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By  \_\_\_\_\_  
Secretary for the Meeting