

## RECORD OF PROCEEDINGS

---

### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WILDGRASS METROPOLITAN DISTRICT HELD May 10, 2022

A Special Meeting of the Board of Directors of the Wildgrass Metropolitan District (referred to hereafter as “Board”) was convened on Tuesday, the 10<sup>th</sup> day of May, 2022, at 11:30 A.M. at the offices of Jonsen Law Firm, P.C.; 555 Eldorado Blvd., Broomfield, Colorado. The meeting was open to the public.

---

**Directors In Attendance Were:**

Marc Gillotti  
Heather McNicholas  
Jordan Wiens  
Eric R. Jonsen  
David Seesdorf (via speakerphone)

**Also In Attendance Were:**

AJ Beckman, District Manager, Public Alliance, LLC  
Alonso Duran Rodriguez, Accountant, CliftonLarsonAllen LLP  
Tracey Billings, member of the public, (via speakerphone)

**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Mr. Beckman noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. No additional conflicts of interest were disclosed.

**ADMINISTRATIVE  
MATTERS**

**Agenda:** Mr. Beckman called the meeting to order at 11:35 a.m. and reviewed the proposed Agenda for the District’s special meeting.

Following discussion, upon motion duly made by Director McNicholas, seconded by Director Jonsen and, upon vote, unanimously carried, the Agenda was approved as presented.

## RECORD OF PROCEEDINGS

---

**May 3, 2022 Directors' Election and Appointment of Officers' Positions:** Mr. Beckman noted that the May 3, 2022 Directors' Election was cancelled, as allowed under Colorado law, by the Designated Election Official because there were no more candidates than positions available on the Board of Directors. Directors Gillotti, Jonsen, and McNicholas were deemed elected by acclamation to 3-year terms ending in May, 2025, and Director Seesdorf was deemed elected by acclamation for a 1-year term ending in May, 2023.

Following discussion, upon motion duly made by Director Jonsen, seconded by Director Wiens and, upon vote, unanimously carried, the following slate of officers was appointed:

President	Marc Gillotti
Treasurer	Jordan Wiens
Secretary	Dave Seesdorf
Assistant Secretary	Heather McNicholas
Assistant Secretary	Eric R. Jonsen

**Minutes:** The Board reviewed the minutes of the February 2, 2022 Regular Meeting. Following discussion, upon a motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, with Directors Gillotti, Wiens, McNicholas, and Seesdorf voting aye, and Director Jonsen abstaining, the minutes of the February 2, 2022 Regular Meeting were approved as presented.

**Construction Easement:** Following discussion and review, upon motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the Temporary Construction Easement and Permanent Public Use and Access Easement Agreement between Wildgrass Master Association and Wildgrass Metropolitan District was ratified.

---

**PUBLIC COMMENT** There was no public comment.

---

**FINANCIAL ITEMS** **Claims:** Mr. Duran Rodriguez reviewed the claims with the Board. Following discussion, upon motion duly made by Director Jonsen, seconded by Director McNicholas and, upon vote, unanimously carried, the Board approved the payment of claims as presented.

**Unaudited Financial Statements:** Mr. Duran Rodriguez then reviewed the unaudited financial statements for the period ending March 31, 2022 with the

## RECORD OF PROCEEDINGS

---

Board. Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director McNicholas and, upon vote unanimously carried, the unaudited financial statements were approved as presented.

**2021 Audit:** Mr. Duran Rodriguez reviewed the 2021 Draft Audit with the Board. Following Discussion, upon a motion duly made by Director Wiens, seconded by Director Jonsen and, upon vote unanimously carried, the Board approved the 2021 Draft Audit subject to final review by counsel.

---

### **CAPITAL IMPROVEMENTS ITEMS**

**South Snowcrest Drive and Southern Entry Enhancement Project:** Mr. Beckman reviewed the bids received for the South Snowcrest Drive and Southern Entry Enhancement Project with the Board. Following discussion and review, upon a motion duly made by Director Jonsen, seconded by Director Wiens and, upon vote unanimously carried, the Board awarded the contract to Green Landscape, LLC, for a total cost proposed \$111,569.19.

The Board additionally agreed to waive payment bonds and performance bonds not required by statute.

---

### **LEGAL ITEMS**

There were no legal matters.

---

### **OTHER MATTERS**

**Landscape Beautification:** Ms. Billings addressed the Board regarding landscape beautifications. She recommended having the District replace grass with rock or rock and xeric plants on the west side of Sheridan along the privacy fence. She asked if the District would help to offset the cost of modifications to reduce water consumption. The Board requested that the Homeowners Association (“HOA”) provide water expense information and discussed the use of District funds for HOA purposes. The Board noted that the HOA has funds on hand for such purposes, and asked if Ms. Billings would inquire of the HOA regarding those funds.

---

RECORD OF PROCEEDINGS

---

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Wiens, seconded by Director Seedorf and, upon vote, unanimously carried, the meeting was adjourned at 12:30 p.m. The next meeting is scheduled for July 12, 2022.

Respectfully submitted,

By   
Secretary for the Meeting