

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WILDGRASS METROPOLITAN DISTRICT HELD February 22, 2022

A Regular Meeting of the Board of Directors of the Wildgrass Metropolitan District (referred to hereafter as “Board”) was convened on Tuesday, the 22nd day of February, 2022, at 11:30 A.M. at the offices of Jonsen Law Firm, P.C.; 555 Eldorado Blvd., Broomfield, Colorado. The meeting was open to the public.

Directors In Attendance Were:

Marc Gillotti
David Seesdorf
Jordan Wiens
Heather McNicholas (via speakerphone)

Also In Attendance Were:

AJ Beckman, District Manager, Public Alliance, LLC
Alonso Duran Rodriguez, Accountant, CliftonLarsonAllen LLP (via speakerphone)
Carrie Bartow, Accountant, CliftonLarsonAllen LLP (via speakerphone)

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Mr. Beckman noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. No additional conflicts of interest were disclosed.

**ADMINISTRATIVE
MATTERS**

Agenda: Mr. Beckman called the meeting to order at 11:35 a.m.. and reviewed the proposed Agenda for the District’s special meeting.

Following discussion, upon motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote, unanimously carried, the Agenda was approved as presented.

RECORD OF PROCEEDINGS

Excuse Absence: Following discussion, upon motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the absences of Eric Jonsen and Heather McNicholas were excused.

Minutes: The Board reviewed the Minutes of the October 19, 2021 Special Meeting. Following discussion, upon a motion duly made by Director Gillotti, seconded by Director McNicholas, and upon vote unanimously carried, the Minutes of the July 27, 2021 Meeting were approved as presented.

Resolution 2022-02-01 : Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote unanimously carried, the Board adopted Resolution Number 2022-02-01 Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location.

PUBLIC COMMENT There was no public comment.

FINANCIAL ITEMS **Claims:** Mr. Duran Rodriguez reviewed the claims with the Board. Following discussion, upon motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the Board approved the payment of claims as presented.

Unaudited Financial Statements: Mr. Duran Rodriguez then reviewed the unaudited financial statements for the period ending January 31, 2022 with the Board. Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote unanimously carried, the unaudited financial statements were approved as presented.

2021 Audit: Mr. Beckman presented for the Board's approval a proposal from Simmons & Wheeler P.C. to conduct the 2021 Audit. Following discussion and review, upon a motion duly made by Director Seesdorf, seconded by Director Gillotti and, upon vote unanimously carried, the Board approved the proposal by Simmons & Wheeler P.C. to perform the 2021 Audit for an amount not to exceed \$4,200.

**CAPITAL
IMPROVEMENTS
ITEMS**

South Snowcrest Drive and Southern Entrance Project Manual: Mr. Beckman reviewed the South Snowcrest Drive and Southern Entrance Project Manual with the Board. Following discussion, and in consideration of the limited scope of work, the Board directed Mr. Beckman to pursue a more basic construction agreement

RECORD OF PROCEEDINGS

or manual with the District's Attorney.

Construction and Access Easements: Mr. Beckman then presented to the Board a Temporary Construction Easement and Permanent Public Use Access Easement for Snowcrest Drive and Southern Entrance Improvements. He explained that the easements would be necessary for the District to construct the improvements on property owned by the Wildgrass Homeowners Association.

Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Seesdorf and, upon vote unanimously carried, the Board approved the easements subject to final legal review.

City and County of Broomfield Request: Mr. Beckman then presented for the Board's consideration an Administrative Modification to the Development Plan required by the City and County of Broomfield ("CCOB").

Following discussion and review, upon a motion duly made by Director Wiens, seconded by Director Gillotti and, upon vote unanimously carried, the Board approved the Administrative Modification and authorized Mr. Beckman to submit to CCOB upon completion.

LEGAL ITEMS

There were no legal matters.

OTHER MATTERS

May 3, 2022 Election: Mr. Beckman reported that the District completed the Call for Nominations process, however he has received on Self-Nominations from members of the public to date.

2021 Annual Report: Following discussion and review, upon a motion duly made by Director Gillotti, seconded by Director Wiens and, upon vote unanimously carried, the Board approved the 2021 Annual Report subject to final legal review and directed Mr. Beckman to file the report with the CCOB and the Division of Local Government.

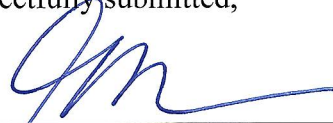
RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Wiens, seconded by Director Seesdorf and, upon vote, unanimously carried, the meeting was adjourned at 12:10 p.m. The next meeting is scheduled for July 12, 2022.

Respectfully submitted,

By



Secretary for the Meeting